Minutes of the Macquarie Fields Public School P & C Association
General Meeting held on Monday, 21st of May 2012 at 7.00 pm

Present: 14 as per attendance book.

Apologies: 1 as per attendance book.

Minutes of Previous Meeting: Sue Roberts proposed that the minutes from the previous general meeting be accepted. Moved Melissa Tellar. Seconded Marelle Munns.

Business Arising From Minutes: Nil.

Correspondence: Letter from Fytex requesting permission to install Eftpos facilities at Macquarie Field PS with all set up costs and ongoing fees to be paid for by Fytex.
Cadbury Chocolate Fundraiser
Glow (Glowing & Flashing Novelties)
Billy G’s Cookie Fundraiser
Big Screen Promotions
The Fundraising Group Fun Run
Just Bags (Calico Bags)
Make Cents Fundraising (Cards)
Cancer Council (Australia’s Biggest Morning Tea)
Kids Art Works (iPhone Covers)

Business Arising From Correspondence: Sue mentioned a new fundraising ‘Straws filled with different colour sugar’, that may be something to consider for the Mini Fete. Sue is waiting for some information regarding these from America as they are considerably cheaper there than here in Australia.

President’s Report: Sue Roberts thanked everyone for their help with the Mother’s Day Stall. The stall was a great success with a lot of money raised. The Entertainment books have been handed out to all Kindergarten children. The Slice Drive Fundraising orders have been handed out to the whole school.

Treasurer’s Report: Presented by Kristy Colville.
Working balance as at 29/04/2012 is $21,619.44
Itemised report attached.
Kristy Colville proposed that the Treasurer’s report be accepted as true and correct. Moved Melissa Tallar. Seconded Sharon Lee.
Kristy Colville proposed that the expenses for the months March 2012 and April 2012 be adopted. Moved Melissa Tellar. Seconded by John Munns.

Kristy Colville expressed concern that the recently opened holding account gave her full internet access to all accounts. Sharon Lee felt that “this is not safe and very risky, where with just a click a person could take all the money”. Kristy felt that this puts her in an uncomfortable position.

It was therefore decided to close the holding account in question and to give the treasurer limited access to the internet accounts. Moved and accepted by all present.

Kristy suggested to open up another short term deposit account, but no decision was made.

### Uniform Shop Report:
Presented by Kristy Colville.
The Uniform Shop is running well and the new EFTPOS is very popular. Kristy wondered if the $2 surcharge is too much after some parents and also the merchant banker were surprised at the high amount.

It was decided to charge the prescribed 0.95% of the sale total to be added automatically instead of the $2 flat fee. Kristy will contact the bank to change this.

Fytex will cover the $0.40 merchant transaction fee plus any other fees.

Kristy mentioned that only one signature is required on the cheque book, it was decided to change this to two signatures.

It was also decided to transfer the commission to the P & C account once a month and to keep $200.00 in the uniform account as a float.

A new order will have to be made soon to stock supplies for the new intake of children.

### Fundraising Report:
Slice Drive orders are coming in every day. Sue had to change the date of the Sweet Treats Day in Term 3 as it was too close to the Mini Fete.

### Principal’s Report:
Refer attached report.
Secretary to write a letter to Council requesting some sort of barrier to be installed in the middle of the road in front of the school in an effort to stop the illegal U turns that are performed on a regular basis and other dangerous driving practices.
General Business: Mrs Vidler’s air-conditioning is to be fixed.
Melissa Tellar asked if the Bush Dance was still planned for this year.
Sue said it was too expensive and had decided not to go ahead with it.

Concern was expressed at the amount of noise made by parents sitting on the silver seats near the front gate in the afternoon before bell time. Closing the gate was one solution.
No decision was made.

Meeting closed at 8.10 pm.
Next meeting is on Monday 18th of June 2012 at 9.15am in the staffroom.

Chairperson
Principal’s Report
21st May 2012

• The School Development Day began teachers’ professional learning in ‘Focus on Reading’, Child Protection, Code of Conduct and all staff updated their CPR and emergency care.

• The Cross Country Carnival was wet and muddy but the zone cross country was a beautiful day last Friday.
• ANZAC Day assembly was well organised and students were very respectful.
• Stages 2 and 3 really enjoyed the cartooning workshops and many children were very talented.
• School Photo Day ran smoothly with Pixie doing our photos this year.
• Many Year 1 children had their vision checked.
• Athletics Carnival was again a success and a big thank you for funding the transport.
• NAPLAN- all students tried very hard and I have a sample to show you.
• Ricky Ponting visit was a highlight with all children having a great time and behaving well.

Coming Up

• ICAS tests
• Follow up survey for Years 5 and 6 for university research.
• Power of One anti bullying performance.
• Reports home 21st June with parent teacher interviews on 25th June for Stages 2 and 3, 27th June for Early Stage 1 and Stage 1.

Issues

• Two permanent teaching positions being advertised now.
• Reported safety issues in drop off zone with parents double parking etc
• Loss of a parent- thank you for the donations