Minutes of the Macquarie Fields Public School P & C Association
General Meeting held on Monday, 18th August, 2014 at 9.20 am

Present: 7 as per attendance book and Kerrie Hayman - Principal
Apologies: 6

In the absence of President Kristy Colville, Vice President Kass Desfosses chaired the meeting.

Minutes of Previous Meeting:
Kass Desfosses proposed that the minutes from the previous General Meeting dated 21st July, 2014, be accepted. Moved Amy Woods, seconded Linda Maddick. All in favour

Business Arising From Minutes

- Gate Intercom. Kerry reported the cost is huge. The school has to comply with DEC Standard. Cost of just an intercom system is between $8,000 and 12,000. Karen Miller is still working towards an application for automatic gates costing around $100,000. Currently, the system with the note on the gate is working well.
- Gate keys for P & C Executives. Kristy and Ellie to share a key, one each for Tracy, Kass and Robyn. Kerry has had them cut.
- Lollipops Playland. Kass received a letter from Kristy Colville regarding this event. She proposed to defer this until 2015. This will be dealt with in General Business.
- Candles for the Carols. Karen Miller has asked Ellie to purchase them on behalf of the school from last years’ supplier.

Correspondence In:
Cancer Council - sunglasses for Kids
Glowsticks Aust – battery candles
Fundraising Catalogue
Cadbury Chocolate Fundraiser
P & C Magazine
Food 4 Thought magazine

Correspondence Out: Nil

President’s Report:
As per attached report from Kristy Colville.
Kristy advised there will be no Uniform report this meeting.
It was moved by Ellie Logan, seconded by Amy Woods to accept the President’s Report prepared by Kristy Colville and presented by Kass Desfosses. All in favour.

Treasurer’s Report:
Presented by Ellie Logan.
Working balance as at 31/07/2014 is $4,021.17
Itemised report attached.
$1,100.00 for P & C Insurance has been paid. ($4 Million cover)
Ellie requested permission to purchase supplies for the Market Day B B Q and Loom Bands for the Mini Fete and other future purchases.
As Ellie will be unable to collect the Mufti Day Money Kass Desfosses will help Sharon Lee and Sharon will bank the money.

Ellie Logan proposed that the Treasurer’s report be accepted as true and correct. Moved Linda Maddick seconded by Amy Woods. All in favour

Uniform Shop Report: Report will be at next meeting.

• Security. One of the dads (Mr Cook) is happy to help out with security as he had done in previous years. Kerrie will follow up and contact him.
• Food. A motion was put forward by Kim Dean that food to be purchased will be sausages (extra sausages for sale over and above the free ones,) cans of soft drinks and water. 5 Members in favour – 2 abstained from voting. There will only be cakes sold if they can be donated.

Principal’s Report: See attached report.
• Wakakiri – our school won the Regional Competition – congratulations to all the children who participated and teachers/parents who helped, both in practice and on the day. They will now compete via Video for the National Competition. The children also received “Best School in Public” Award. We have amazing students!! Mr Sherlock and his father made the backdrop for the performance and Mr Sherlock Snr. went above and beyond to obtain extra parts to make the stage roll in Wollongong. The school will purchase a “thank you” gift for him.
• Fire in the Field performances this week – matinee tomorrow and performances Tuesday and Wednesday nights.
• Stage 2 camp this week
• Book Character Parade and Questacon this week.
• Year 6 students go to Macquarie Fields High School this week for information session.
• One of our students – Yasmina - will represent the area for Public Speaking Competition.
• Kindergarten 2015 is filling up fast – letters of refusal have been sent to out of area students who have applied. Due to lack of space, we are unable to accept other students but they may be accepted in exceptional circumstances.
• The P & C Agenda will now be published in the school Newsletter with Kerry asking for items to be tabled ahead of time.
• Forming of a Fundraising Committee – this will be presented at the Annual General Meeting early next year. According to the P & C Meeting Procedures a Committee can be formed to look at fundraising for the year. This will come under the umbrella of the P & C proper. Any findings by the Committee will then be tabled at the next P & C Meeting.
• Kerrie Hayman put forward a motion that all items be brought up at P & C Meetings to be approved and voted on. 7 voted in favour.
• At the next meeting Kerrie would like to table a discussion by the P & C members of the School Level of Education for the next 3 years. Discussions will cover Strengths, Opportunities and Challenges.
General Business:

- Father’s Day Volunteers – September 2nd moving gifts from the Cubby to the Hall
  Sign in sheet completed
- Father’s Day Volunteers – working on stalls on Wednesday 3rd September
  Sign in sheet completed
- Market Day BBQ Stall
  Sign in sheet completed
  Kerry put forward a motion that Kass Desfosses and Tracy Weeding be in charge of the Market Day BBQ stall. They will do all the purchasing of supplies and operating the BBQ on the day with the help of the Volunteers who signed up. They will give regular updates to the President, Kristy Colville. 7 members voted in favour.
  Kass will speak with Bec Talon regarding quantities of food needed for the day.
- Lollypops Playland – Kim proposed a motion to do this Fundraiser in 2015.
  7 members voted in favour.
  Kim will book with Lollipops and pay the $100.00 deposit this year to obtain the Deal. We are hoping to get a booking in for a Friday evening in March 2015 commencing at 7.00 pm
- A Fundraising meeting with the Executives will be held at Kim’s house on 10th September to allocate prizes between Trivia Night and the Mini Fete
  Kim advised that there is now over $10,000 worth of donations – 243 prizes to date.
- Robyn to ring Macquarie Fields Police station and advise them of the Trivia Night Event.
- P & C Facebook page. Kim wanted administration rights to be able to post information and update. Kerrie said she would prefer things to stay as they are with emails sent to both Ellie and Kristy to update as needed. A notice regarding the whole school Loom band Challenge to be put up today as all strings of bands need to be back at school this week.

No Further Business

Meeting closed at 10.50am.

Next meeting is on Monday 15th September 2014 at 9.15 am in the staffroom.

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Chairperson