Minutes of the Macquarie Fields Public School P & C Association
General Meeting held on Monday, 21st July, 2014 at 9.15 am

Present: 17 as per attendance book.
Apologies: Nil

Minutes of Previous Meeting:
Kristy Colville proposed that the minutes from the previous General Meeting dated 16th June, 2014, be accepted. Moved Melanie Hudson, seconded Ellie Logan. All in favour

Business Arising From Minutes
Headphones & USB sticks for the new XO Devices. Kerrie advised that one of the teachers is looking into this, will possibly be selling for $10.00 a set. The memory sticks will have the school logo on them. Initially they will be sold near the Canteen in the mornings and then at the Uniform Shop.

Correspondence In: Healthy Kids P & C Insurances
Food4 Thought magazine

Correspondence Out: Nil

President’s Report: As per attached report. Kristy thanked Kim and her team for the amazing job they are doing with the Fundraising. Father’s Day Gifts have arrived and Kristy will get names of Volunteers to help at the stall next meeting. The Father’s Day Stall will be held on Wednesday – trial this year. As the school is now quite large, we are unable to get all the classes through before lunch. Thursdays is now difficult as there is Assembly in the afternoon which means packing up everything before 2.00pm. It was moved by Amy Woods seconded by Linda Maddick to accept the President’s Report as presented by Kristy Colville. All in favour.

Treasurer’s Report: Presented by Ellie Logan. Working balance as at 30/06/2014 is $9,512,14Cr Itemised report attached. A special thanks to Linda Maddick for running the “Smencils” Fundraiser. $1,100.00 for P & C Insurance needs to be paid. ($4 Million cover) Ellie Logan proposed that the Treasurer’s report be accepted as true and correct. Moved Kristy Colville, seconded by Melanie Hudson. All in favour.


Fundraising Report Kim – Trivia Night. Flyers and order slips have been prepared. Tickets go on sale this week. Confirming 10 seats per table – 1 free.
Kim would like another Fundraising meeting. – This will take place on Friday 1st August commencing 9.15am in the Staffroom. Total Fundraising donations to date are 202 from 72 companies. Another 23 companies to come. Total value in goods for prizes $8,000.

Appreciation Certificates are in the process of being printed. Sponsors names to be in the Newsletter in 2 weeks time.

Principal’s Report: See attached report.
• The-re-structure is complete with 32 classes. We have 2 new teachers currently (transfers) and will be interviewing for 3 merit appointments in the near future.
• Ms Karen Millar was the successful Applicant for the position of Deputy Principal.
• Review meeting today for funded children.
• ½ Stage 1 children went on excursion to Georges River Environment Centre, this week the other ½ on 8th August.
• Kindergarten will be celebrating 100 days of Kindy this Thursday. They are dressing up as “old” people.
• ICAS English tomorrow
• Stage 3 Workshop Tuesday with Joffers Toon School Cartooning – the children are really looking forward to this.
• Next week is Education Week. This year each class has an Open Display in the hall (no specific theme). Open Day is next Tuesday.
• We have a Team going to the Academic Challenge at Sarah Redfern High School as part of Education Week.
• Premiers Spelling Bee
• Fire in the Fields
• Wakakiri
• Stage 2 camp is coming up in August

Kerrie wished to thank the amazing team of Teachers here at the school going above and beyond their duties – happy to do extra curricular activities and supporting each other and the school in so many ways. A very dedicated team.

Bec Talon has approached the school again regarding having a Market Stall at the school. Kerrie suggested it be a one off at this time—date to the 14th August. P & C could possibly do a Sausage Sizzle on the day.

School Level of Education - plan for the next 3 years. At Parent/Teacher interviews, the Executive Staff will go around and interview the waiting parents with a Survey. They need feedback from Parents, Students, G.A., Office and Teachers.

General Business:
• Lillypop Playland - Kim. They have offered to host a Fundraiser if we’re interested. We book the venue from 6.00pm to 8.00pm – hiring fee is $100.00. Anything else made throughout the night is pure profit. Kerrie would like the S R C to do this Fundraiser (Sharon McPherson – 6 Marsupial). If they are fully committed elsewhere, they will advise and the P & C will look into this.
• Injuries at Sporting Events – Kass. Some parents inquired as to the protocol of reporting injuries at sporting events. Kerrie said that all teachers have their 1st Aid and CPR certificates (renewed every 12 months) – a 1st aid box accompanies the children to all events. If an injury occurs, the child reports to a teacher and depending
on the seriousness of the injury, the teacher will phone the school to advise the parents and if further medical help is required they will call an ambulance and get the office to advise the parents. For any sporting and/or excursion there is always a Risk Assessment filed with the office.

- **Headlice – Kass.** Some parents advised that their children are continually contracting headlice and are finding it difficult to get rid of them. After much discussion it was agreed that severe cases be reported to Kerrie who will in turn contact the families affected. There was also a suggestion that the office stock head lice treatment options.

- **Uniform prices – Kass.** Parents feel that the uniforms are too expensive. Kristy advised that the school is under a 5 year contract with Fytex and prices are set by the company. Some parents wanted the cheaper option of purchasing non logo’d shirts in either white or bottle green. Kerrie said that the shirts need to have the logo as proper uniform reflects well on the school. (cheap shirts fade and are not consistent in colour) She also stated that parents were free to purchase trousers, shorts, plain fleece jackets and hats with no logo if this will assist them with budgeting. We have student assistance plan for families in financial need. They need to go and see Kerrie for assistance.

- **Gate Intercom – Kass.** After much discussion Kerrie will get quotes for an intercom at the gate and have them ready for the next meeting. There will be an allocated car space for any current P & C President. They will have a key to the gate as this will aid them when transporting items to and from the “cubby” too heavy to carry. Families with disabled children may also apply for a key if necessary.

No Further Business

Meeting closed at 10.40am.

Next meeting is on Monday 18th August 2014 at 9.15 am in the staffroom.

_______________________
Chairperson